

## District Level Orientation for SATCOM Programme for English Language Teaching

### ROLE OF ENGLISH TEACHERS IN THE SATCOM PROGRAMME

#### Before the telecast of the programme

- ❖ Teachers should finish their other tasks before the programme starts so that they can fully focus on the class.
- ❖ Explain to the students about the need and importance of the SATCOM programme.
- ❖ Make prior arrangements, 15 minutes before the programme begins. Ask the children to sit in a semi circle or other conducive manner so that all of them can watch the TV properly. Switch on the T.V., check the sound and ensure that it is in a working condition. Ensure that there is sufficient light in the classroom and there is minimum disturbance.
- ❖ Make efforts to get an idea about the content of the programme before it is being telecast – this can be done through reviewing the worksheets.
- ❖ Ensure that all students have their workbooks before the class commences and they open their workbook only after the class finishes.
- ❖ Instruct the students to listen to the class with full concentration. Tell them that if they do not understand anything then they should ask questions after the class ends.

#### During the telecast of the programme

- ❖ All children attend and participate.
- ❖ Encourage the students to use the Phone-in-time to ask questions, solve their queries etc. with the help of the SATCOM teacher. Encourage students who are shy and hesitant to talk in the English class to respond in the phone-in-time.
- ❖ Follow the demonstration and the instructions given by the SATCOM teacher to carry out an activity with the students in the class in the time allotted.
- ❖ Involve, encourage and provide opportunity to all students to get involved in the classroom activity.
- ❖ Ensure that students repeat what the SATCOM teacher asks them to repeat during the class.
- ❖ Ensure that the students are not doing any other work during that time.

- ❖ If for some reason, the English teacher is not able to do the classroom activity in the stipulated time, s/he may do so after the SATCOM class.
- ❖ Teachers can also take notes during the class and ask their queries or questions about the class during the phone-in time. They can also give suggestions about how to improve the particular class.

### **After the telecast of the programme**

- ❖ Elicit from the students a short recap of all that they have covered in the class and emphasize on the new things learnt.
- ❖ Solve queries and questions of students after each class.
- ❖ Collect feedback of students about what they understood and what they found difficult.
- ❖ Wherever possible, repeat the activities done in the SATCOM programme in the class with students.
- ❖ Be present in the class till the students complete their worksheets and provide help in reading instructions in the worksheet, where required.
- ❖ Give suggestions and feedback to the SATCOM teachers through e-mail, post cards etc. for improvement of the programme.
- ❖ Support the students by replaying the audio CD of the rhymes and stories.
- ❖ Encourage students to talk to their friends in English.
- ❖ Use similar pattern of activities as shown by the SATCOM teacher to teach the text book. This would make the subject more interesting.
- ❖ Interact and share ideas with other school teachers on the effective use of creative ways of teaching English.

### **General guidelines**

- ❖ It is important that the teacher is enthusiastic and engages with the students during the programme.
- ❖ Start talking in English with the students especially during the English class.
- ❖ Create a learning environment.
- ❖ Introduce the use of simple English language sentences and constructions on a daily basis. For example: 'May I come in' etc.
- ❖ Use locally developed Teaching Learning Materials (TLM) to teach the language in an innovative and creative way.
- ❖ Utilise the existing resources in the school such as computers, internet, VCDs etc. to help improve learning.
- ❖ Identify students who have a greater grasping power and utilize their ability and skills to promote peer learning.

## **ROLE OF PRINCIPALS IN THE SATCOM PROGRAMME**

- ❖ Ensure that the T.V. is placed at an appropriate location and height and that it is in working condition. The T.V. should be placed such that the students are able to comfortably sit and watch the programme.
- ❖ Use local resources for the maintenance and repair of the T.V. and dish antennae.
- ❖ Whenever there is a problem in utilising the facilities or learning from the programme, please inform the programme co-ordinating team. Be the link between us and the teachers / students and share such information that can help us solve some of your persistent problems in the teaching-learning process.
- ❖ Ensure that the workbooks are distributed to the students on a timely basis.
- ❖ Principals should ensure that the teachers finish their other tasks before the SATCOM programme starts.
- ❖ During the days of the programme due to some reason if the English teacher is not available then arrangement for a substitute teacher should be made.
- ❖ Periodically, take feedback from teachers and the students about the programme.
- ❖ Participate during the phone-in session to tell us how your teachers and students are using the programme and in what ways are they benefiting from it. Tell us how you are helping the teachers get the most from the programme. Your participation will inspire other principals to take this programme more seriously and help their own teachers and students.
- ❖ Encourage the teachers and the students to use other supportive learning materials for language learning.
- ❖ Encourage the teachers and the students to use English language in school functions and programmes.
- ❖ Whenever you can find time watch the programme and give suggestions to the teachers to implement some of the techniques in their regular classes.
- ❖ Review our lessons and write to us about the plus and minus points. Please tell us what we are doing well so that we can do them still better. Tell us what we need to improve and we will certainly keep it in mind for future lessons.